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Research reports have been an established and indispensable part of science communication for many years because of their relevant content and great topicality of the results they contain.

In order to collect, secure and make this content available long term, the TIB acts as a depository library for final reports of projects funded by the German Federal Ministry of Education and Science (BMBF) and the German Federal Foundation for the Environment (DBU). Other research-funding institutions, including the Federal Ministry of Economics and Climate Protection (BMWK), the Federal Ministry for the Environment, Nature Conservation, Nuclear Safety and Consumer Protection (BMUV) and the Federal Ministry of Food and Agriculture (BMEL) have also adopted the BMBF's additional provisions for certain funding areas. For the German Research Foundation (DFG), the TIB fulfills the function of a depository library for the final reports of the clusters of excellence.

In order to fulfill its task as a depository library, the TIB must collect and store personal data from the authors of the research reports for communication purposes, such as first and last name, postal and e-mail address, and ORCID (if available). The proof of publications is carried out cooperatively in association with other libraries according to the international indexing standard "Resource Description and Access" (RDA)¹.

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The **supervisory authority** is the State Commissioner for Data Protection of Lower Saxony, Prinzenstraße 5, 30159 Hanover, Germany, phone: +49 511 120-4500, fax: +49 511 120-4500, e-mail: poststelle@lfd.niedersachsen.de .

The **legal basis** is § 2 and 14 of the Act on the German National Library of Science and Technology Foundation², and your consent according to Art. 6 para. 1 a) EU General Data Protection Regulation (GDPR)³.

The contact details are required in case of questions that may occur when the research reports are being incorporated into the TIB holdings. Once incorporated, they can be deleted by TIB upon your request.

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¹ Bindingly introduced by consortium agreement between the Office for Standardization of the German National Library with libraries and institutions for the introduction of RDA in German-speaking countries (<https://wiki.dnb.de/display/RDAINFO/RDA+in+D+A-CH?preview=/94676199/132874858/DACH-Konsortium.pdf> , last accessed 29.10.2021);

² Gesetz über die Stiftung Technische Informationsbibliothek (TIB) of 14. July 2015 (Nds. GVBl. 10/2015 S. 151);

³ Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), <https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32016R0679> ;

⁴ Terms used here are based on the definitions used in the EU General Data Protection Regulation (GDPR).

consent - a right of revocation, if necessary a right of objection as well as the right of data portability. Complaints may be lodged with the above-mentioned supervisory authority.